

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in regular session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Houston, Harris County, Texas on February 24, 2015. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present except Director Goodie. Director Mattox entered the meeting before the Operator's Report.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Yvonne Luvano of Wheeler & Associates, Inc.; Greg Dubiel of Municipal Operations & Consulting, Inc.; Darrell Hawthorne and Felicia Alexander of Municipal Accounts & Consulting, L.P.; Robert Atkinson of Edminster Hinshaw Russ & Associates; Ryan Fortner of SRI, Inc.; and Lisa Journagen of Connect the Dots.

WHEREUPON, the meeting was called to order by the Secretary, and evidence was presented that public notice of the meeting had been given in compliance with the law.

- 1. OPENING PRAYER.** Director Givens led those assembled in prayer.

2. **MINUTES OF MEETINGS.** The Board first considered approving the minutes of the meetings of January 20, 2015 and January 27, 2015. It was moved by Director Kelley and seconded by Director Mosley that the minutes of the meetings of January 20, 2015 and January 27, 2015 be approved, which said motion carried unanimously.

3. **PUBLIC COMMENTS.** There were no public comments.

4. **JOINT OPERATIONS REPORT.** Director Givens discussed the Joint Water Report and he reviewed the Joint Water Plant meeting minutes.

5. **TAX ASSESSOR/COLLECTOR REPORT.** Yvonne Luvano presented the tax report for January, a copy of which is attached as Exhibit "A". The report reflected the District has collected 85.75% of its 2014 taxes and 99.02% of its 2013 taxes as of January 31, 2015.

Following further discussion, it was moved by Director Kelley and seconded by Director Mosley that the tax assessor/collector's report for the month of January be approved, which motion carried unanimously.

6. **2015 TAX EXEMPTIONS.** The Board considered setting the 2015 tax exemptions for persons over the age of 65 or disabled. Last year the District set an exemption of \$3,000.00. Mr. Richardson presented to the Board the Order Adopting 2015 Exemptions From Taxation For Disabled Or Over 65 Individuals, a copy of which is attached as Exhibit "B". Following further discussion, it was moved by Director Kelley and seconded by Director Mosley that the 2015 tax exemption for persons over the age of 65 or disabled be set at \$3,000.00, and that the Order Adopting 2015 Exemptions From Taxation For Disabled or Over 65 Individuals be approved, which motion carried unanimously.

7. **SPA AUDIT REPORT.** Ryan Fortner presented the Strategic Partnership Agreement Audit Report. He discussed the process for the collection of lost funds. Mr. Fortner

stated in June and October they will re-audit the District. He also discussed the Local Government Code regarding Game Rooms.

Following further discussion, it was moved by Director Mosley and seconded by Director Kelley that the Strategic Partnership Agreement Audit Report be approved, which motion carried unanimously.

8. BOOKKEEPER'S REPORT, INVESTMENT REPORT AND PAYMENT OF BILLS. Felicia Alexander presented the bookkeeper's report, a copy of which is attached as Exhibit "C".

The Board next considered approval of the Amendment to the Bookkeeper's contract, a copy of which is attached as Exhibit "D". Darrell Hawthorne stated the Amendment reflects the \$1,250.00 per month fixed rate and a \$75.00 hourly rate, as discussed at the last meeting.

Following further discussion, a motion was made by Director Kelley and seconded by Director Mosley that the bookkeeper's report be approved, that the checks listed therein be approved, and that the Amendment to the Bookkeeper's Contract be approved. Said motion carried unanimously.

9. ANNUAL BUDGET FOR FISCAL YEAR ENDING MARCH 31, 2016.

The Board tabled this item.

Director Mattox entered the meeting at this time.

10. OPERATOR'S REPORT. Greg Dubiel presented the monthly operator's report, a copy of which is attached as Exhibit "E". Mr. Dubiel reported there are 942 active connections in the District and no new taps. He also reviewed the preventative maintenance program.

Mr. Dubiel next presented the write-off list and delinquent list for approval.

Mr. Dubiel reviewed the leak detection field report.

Following further discussion, it was moved by Director Kelley and seconded by Director Mosley that the operator's report be approved, that the delinquent list be approved, and that the uncollectible list be approved, which motion carried unanimously.

11. ENGINEER'S REPORT. Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "F". He discussed the request for a bottled water tenant at the First Industrial property. Mr. Atkinson stated the District does not currently have the capacity for the requested use.

Mr. Atkinson next discussed the three phases and timeline for the Parks Master Plan. He stated the time frame for completion is approximately four to six months. Mr. Atkinson informed the Board the first three phases will cost approximately \$15,000.00 in engineering fees.

Mr. Atkinson reported that funding has begun for the Greens Road Detention Basins. He explained the detention basins will be constructed to mitigate the flooding of Greens Bayou on properties in the watershed. Mr. Atkinson stated the detention basins could be incorporated into the Parks Master Plan.

Mr. Atkinson presented the Detention Pond Maintenance Report for the Board's review. He stated Ms. Hyatt will attend next month's meeting.

Following further discussion, a motion was made by Director Mattox, seconded by Director Kelley, and unanimously carried that the engineer's report be approved, and that the engineering fees for the Parks Master Plan be approved.

12. DIRECTOR'S REPORTS. Director Mattox and Lisa Journagen discussed the plans for the Customer Appreciation Barbeque.

13. GENERAL MANAGER'S REPORT. Director Givens presented the General Manager's Report for the Board's review.

Director Givens discussed the Smart Metering Program. He stated four vendors will attend the meeting and give presentations. He added that representatives from seven districts will also attend the meeting.

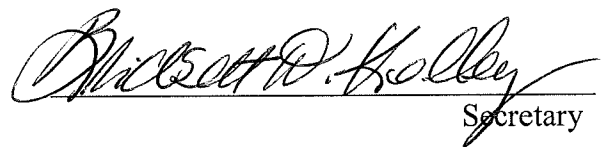
Director Givens updated the Board on the status of the proposed District meeting facility. He stated he met with Mr. Kostas who indicated his partners are willing to sell the property for \$5.00 per square foot, which is on approximately 2 acres.

Director Givens discussed the request for playground equipment in Copper Creek. The Board discussed inviting Copper Creek residents to a Board meeting or a special meeting.

Following further discussion, it was moved by Director Mattox, seconded by Director Kelley, and unanimously carried that the General Manager's report be approved, and to approve proceeding further with the possible acquisition of land for a District building.

14. ADJOURNMENT. There being no further business to come before the Board, it was moved by Director Kelley, seconded by Director Mosley that the Board meeting be adjourned, which motion carried unanimously.

PASSED, ADOPTED and APPROVED this 24th day of March, 2015.


Secretary

