

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in regular session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Houston, Harris County, Texas on March 24, 2015. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Yvonne Luvano of Wheeler & Associates, Inc.; Greg Dubiel of Municipal Operations & Consulting, Inc.; Darrell Hawthorne and Felicia Alexander of Municipal Accounts & Consulting, L.P.; Robert Atkinson of Edminster Hinshaw Russ & Associates; Brian Toldan of McCall Gibson Swedlund Barfoot PLLC; and Karen Sears of Acclaim Energy.

WHEREUPON, the meeting was called to order by the President, and evidence was presented that public notice of the meeting had been given in compliance with the law.

- 1. OPENING PRAYER.** Director Goodie led those assembled in prayer.

2. **MINUTES OF MEETING.** The Board first considered approving the minutes of the meeting of February 24, 2015. It was moved by Director Mosley and seconded by Director Kelley that the minutes of the meeting of February 24, 2015 be approved, which said motion carried unanimously.

3. **PUBLIC COMMENTS.** There were no public comments.

4. **ENGAGEMENT OF AUDITOR FOR FISCAL YEARS ENDING MARCH 31, 2015 AND 2016.** The Board next considered engaging McCall Gibson Swedlund Barfoot, PLLC as the auditor for the fiscal years ending March 31, 2015 and 2016. Brian Toldan presented the engagement letter for the District's annual audit.

Following a discussion, it was moved by Director Mattox and seconded by Director Kelley to hire McCall Gibson Swedlund Barfoot, PLLC as auditor for the fiscal years ending March 31, 2015 and 2016, which motion carried unanimously.

5. **DIRECTOR'S REPORTS.** Director Mattox reported over 1,000 invitations have been sent for the Customer Appreciation Barbeque. He discussed the tent and the games providers, and he discussed the audio and visual aids for the presentation. Director Mattox thanked the consultants for their sponsorship. Director Goodie discussed the visual aid provided by the large television monitor.

6. **GENERAL MANAGER'S REPORT.** Director Givens presented the General Manager's Report for the Board's review.

Director Givens discussed the Smart Water Network Meeting. He stated five vendors presented and two vendors sent proposals but did not attend the meeting. Director Givens further stated that the Accurate Meter/Badger seems to be the best option. He explained the industry is

moving towards using a cellular signal to retrieve information from the meters. Director Goodie recommended going forward with a pilot program.

Director Givens discussed the status of the proposed District meeting facility land. He requested authorization to finalize the purchase.

Following further discussion, it was moved by Director Mattox, seconded by Director Mosley, and unanimously carried that the General Manager's report be approved, and authorize Director Givens to finalize the purchase of land for a District building.

7. JOINT OPERATIONS REPORT. Director Givens reviewed the Joint Water Report.

8. TAX ASSESSOR/COLLECTOR REPORT. Yvonne Luvano presented the tax report for February, a copy of which is attached as Exhibit "A". The report reflected the District has collected 94.87% of its 2014 taxes and 99.06% of its 2013 taxes as of February 28, 2015.

Following further discussion, it was moved by Director Mosley and seconded by Director Kelley that the tax assessor/collector's report for the month of February be approved, which motion carried unanimously.

9. DELINQUENT TAX REPORT. Ms. Luvano presented the delinquent tax report, a copy of which is attached as Exhibit "B". There was no action to be taken at this time.

10. BOOKKEEPER'S REPORT, INVESTMENT REPORT AND PAYMENT OF BILLS. Felicia Alexander presented the bookkeeper's report, a copy of which is attached as Exhibit "C".

Following further discussion, a motion was made by Director Kelley and seconded by Director Mosley that the bookkeeper's report be approved, that the checks listed therein be approved. Said motion carried unanimously.

Karen Sears of Acclaim Energy addressed the Board regarding the MAC Pool Renewal. Ms. Sears proposed extending the electricity contract to 2020. She also proposed a 36-month contract at a low fixed rate. Director Givens stated he would prefer to lock in a low fixed electricity rate. Following further discussion, it was moved by Director Mattox and seconded by Director Mosely to authorize Acclaim Energy to enter the District into a 36-month contract, which motion carried unanimously.

11. ANNUAL BUDGET FOR FISCAL YEAR ENDING MARCH 31, 2016.

Ms. Alexander presented for approval the annual budget for fiscal year ending March 31, 2016, a copy of which is attached as Exhibit "D". The Board discussed the budget and adjustments to be made.

Following further discussion, it was moved by Director Mattox and seconded by Director Kelley that the annual budget for fiscal year ending March 31, 2016 be approved, which said motion carried unanimously.

12. OPERATOR'S REPORT. Greg Dubiel presented the monthly operator's report, a copy of which is attached as Exhibit "E". Mr. Dubiel reported there are 944 active connections in the District and no new taps. He also reviewed the preventative maintenance program.

Mr. Dubiel next presented the write-off list and delinquent list for approval.

Following further discussion, it was moved by Director Mattox and seconded by Director Kelley that the operator's report be approved, that the delinquent list be approved, and that the uncollectible list be approved, which motion carried unanimously.

13. QUARTERLY DETENTION POND REPORT. Robert Atkinson stated there is not a report at this time.

14. ENGINEER'S REPORT. Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "F". He discussed the First Industrial property. Mr. Atkinson reported the detention basin has not had vegetation established on the side slopes, which is needed to reduce erosion. He also reported the developer for the project will have the contractor complete the outfall inspection. Mr. Atkinson informed the Board the Letter of Map Amendment for the fill on the site has been approved by FEMA and Harris County. The Map Amendment determines that the property for the building slab no longer is in the flood plain due to the fill placed by the developer.

Mr. Atkinson reported the project located at the southeast corner of Bammel North Houston and Greens Road has constructed the fire line. He stated the fire line meter was previously installed by the operator and the 10-inch fire line is one of the few remaining items required to make the building operational.

Mr. Atkinson stated the inventory and analysis phase for the Parks Master Plan is in the process. He stated the review of the local facilities will be discussed with the Board when the project is nearing completion.

Mr. Atkinson reported the Final Pay Estimate for the Bammel North Houston Water Line Extension has not yet been received from Alcott, Inc. He stated all inspections are complete and the water line is operational.

Following further discussion, a motion was made by Director Mattox, seconded by Director Kelley, and unanimously carried that the engineer's report be approved.

15. GREENS BAYOU CORRIDOR COALITION TRAIL WORKSHOP. Director Givens discussed the upcoming Greens Bayou Corridor Coalition Trail Workshop. He stated each district has been asked to send two directors to the Workshop on May 1, 2015.

16. **ADJOURNMENT.** There being no further business to come before the Board, it was moved by Director Mattox, seconded by Director Kelley that the Board meeting be adjourned, which motion carried unanimously.

PASSED, ADOPTED and APPROVED this 28th day of April, 2015.

Bridgett D. Kelley
Secretary

