

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in regular session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Houston, Harris County, Texas on July 28, 2015. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present except Director Goodie. Director Kelley entered after the directors' reports.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Yvonne Luvano of Wheeler & Associates, Inc.; Greg Dubiel of Municipal Operations & Consulting, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; Robert Atkinson and Katie Golzarri of Edminster Hinshaw Russ & Associates; and Brian Toldan of McCall Gibson Swedlund Barfoot PLLC.

WHEREUPON, the meeting was called to order by the Vice President, and evidence was presented that public notice of the meeting had been given in compliance with the law.

1. **OPENING PRAYER.** Director Mattox led those assembled in prayer.

2. **MINUTES OF MEETING.** The Board first considered approving the minutes of the meeting of June 23, 2015. It was moved by Director Givens and seconded by Director Mosley that the minutes of the meeting of June 23, 2015 be approved, which said motion carried unanimously.

3. **PUBLIC COMMENTS.** There were no public comments at this time.

4. **DIRECTOR'S REPORTS.** Director Mattox appointed Director Mosley, along with himself, to review the insurance, and he appointed Directors Goodie and Givens to review the Legal Fee Agreement. He also appointed Director Givens, along with himself, to review the Operating Agreement.

5. **APPROVAL OF ANNUAL AUDIT FOR FISCAL YEAR ENDED MARCH 31, 2015.** Brian Toldan presented to the Board the Annual Audit Report for the fiscal year ended March 31, 2015. He discussed the five year audit analysis. Mr. Toldan reviewed the capital funds balance and debt service balance in the accrual method of accounting. He also reviewed the representation letter.

Upon a motion by Director Mosley, seconded by Director Kelley and unanimously carried, to approve the Annual Audit Report for the fiscal year ended March 31, 2015, with minor revisions.

6. **REVIEW OF GARBAGE CONTRACT.** Director Kelley reported she met with Shanna Lopez, of Waste Management, to review the garbage contract. Ms. Lopez suggested the District participate in the incentive program for recycling. Director Mattox requested Ms. Lopez present the recycling incentive program at the next meeting. Director

Kelley informed the Board there is a 1.146% CPI increase per the contract, which will be effective October 1, 2015. Director Kelley recommended the District retain Waste Management.

7. GENERAL MANAGER'S REPORT. Director Givens presented the General Manager's Report for the Board's review.

Director Givens reported the closing date for the 7.25 acres for the District Meeting Facility is scheduled on Monday, August 3, 2015 at 8:00 a.m. at 8807 W. Sam Houston Parkway, Houston, Texas.

Director Givens discussed the Town Hall meeting. He stated the attendance was good and there was good feedback received from the representatives. Director Mattox thanked Director Givens for organizing the Town Hall meeting.

Following further discussion, it was moved by Director Mosley, seconded by Director Kelley, and unanimously carried that the General Manager's report be approved.

8. JOINT OPERATIONS REPORT. Director Givens reviewed the Joint Water Report.

9. TAX ASSESSOR/COLLECTOR REPORT. Yvonne Luvano presented the tax report for June, a copy of which is attached as Exhibit "A". The report reflected the District has collected 96.82% of its 2014 taxes and 99.16% of its 2013 taxes as of June 30, 2015.

Following further discussion, it was moved by Director Mosley and seconded by Director Kelley that the tax assessor/collector's report for the month of June be approved, which motion carried unanimously.

10. DELINQUENT TAX REPORT. Ms. Luvano presented the delinquent tax report for the Board's review. She stated no action is required at this time.

11. BOOKKEEPER'S REPORT, INVESTMENT REPORT AND PAYMENT OF BILLS. Darrell Hawthorne presented the bookkeeper's report and quarterly Investment Report, copies of which are attached as Exhibits "B" and "C", respectively.

Following further discussion, a motion was made by Director Mosley and seconded by Director Kelley that the bookkeeper's report be approved, that the checks listed therein be approved, and that the quarterly Investment Report be approved. Said motion carried unanimously.

12. OPERATOR'S REPORT. Greg Dubiel presented the monthly operator's report, a copy of which is attached as Exhibit "D". Mr. Dubiel reported there are 944 connections in the District and no new taps. He stated 23 of the taps are vacant. Mr. Dubiel also presented the delinquent list for approval.

Mr. Dubiel reviewed the preventative maintenance program. He discussed the proposal from CATHCO for painting the fire hydrants. The cost for the pressure washing and painting is \$35.00 per unit.

Following further discussion, it was moved by Director Kelley and seconded by Director Mosley that the operator's report be approved, to approve the proposal from CATHCO, and that the delinquent list be approved, which motion carried unanimously.

13. QUARTERLY DETENTION FACILITIES REPORT. Robert Atkinson stated Environmental Allies has not provided a detention facilities report.

14. ENGINEER'S REPORT. Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "E". He reported the water and sewer capacity review for the District is in process. He stated capacity utilization for the commercial tracts within the

District will be determined from the actual operations data provided by the operator. He added that several commercial tracts are vacant or have an inadequate capacity study period.

Mr. Atkinson informed the Board that he has been communicating with the potential developer of the Hotel on Veterans Memorial to discuss the capacity review process.

Katie Golzarri presented the report on the Parks Master Plan. She discussed the Town Hall meeting held on July 7, 2015. Ms. Golzarri reviewed the responses to the survey presented at the meeting.

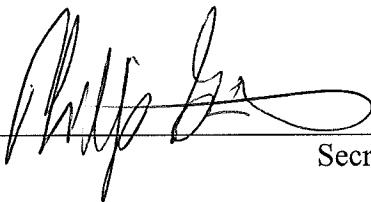
Following further discussion, a motion was made by Director Kelley, seconded by Director Mosley, and unanimously carried that the engineer's report be approved, which motion carried unanimously.

15. REVIEW OF ENGINEERING AGREEMENT. The Board deferred this item.

16. PROPOSED PURCHASE OF LANDS WITHIN THE DISTRICT. Director Givens reported the closing for the purchase of the land for the District's new meeting facility will be held on August 3, 2015 at 8:00 a.m. at 8807 W. Sam Houston Parkway, Houston, Texas.

17. ADJOURNMENT. There being no further business to come before the Board, it was moved by Director Mattox, seconded by Director Kelley that the Board meeting be adjourned, which motion carried unanimously.

PASSED, ADOPTED and APPROVED this 25th day of August, 2015.


Secretary

