

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in regular session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Houston, Harris County, Texas on October 27, 2015. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Yvonne Luvano of Wheeler & Associates, Inc.; Greg Dubiel of Municipal Operations & Consulting, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; Robert Atkinson and Katie Golzarri of Edminster Hinshaw Russ & Associates; Will Lathem of Environmental Allies; Caleb Burson of Accurate Meter & Supply; Regina Adams, attorney for Harris County MUD No. 33; and Vanessa Ross, District resident.

WHEREUPON, the meeting was called to order by the President, and evidence was presented that public notice of the meeting had been given in compliance with the law.

- 1. OPENING PRAYER.** Director Goodie led those assembled in prayer.

2. 2015 TAX RATE PUBLIC HEARING. The Board President called to order the Public Hearing on the 2015 Tax Rate. The Board noted that no taxpayer appeared to take part in the Public Hearing, as published by law. The Board President then closed the Public Hearing.

3. 2015 DEBT TAX RATE. The Board considered setting the 2015 Debt Service Tax Rate at \$0.23. The Order Setting 2015 Debt Service Tax Rate was presented for approval, a copy of which is attached as Exhibit "A".

The Board next considered setting the 2015 maintenance tax rate at \$0.585. The Order Setting 2015 Maintenance Tax Rate was presented for approval, a copy of which is attached as Exhibit "B".

Following further discussion, it was moved by Director Mattox and seconded by Director Mosley to approve setting a \$0.23 debt service tax rate and a \$0.585 maintenance tax rate, and that the Order Setting 2015 Debt Service Tax Rate, and the Order Setting 2015 Maintenance Rate be approved, which motion carried unanimously.

4. AMENDMENT TO NOTICE TO SELLERS AND PURCHASERS. Chris Richardson presented the Amendment to Notice to Sellers and Purchasers of Real Estate Within the District, a copy of which is attached as Exhibit "C". Mr. Richardson explained the Notice reflects the 2015 tax rate and will be filed in the Real Property Records of Harris County, Texas. It was moved by Director Mattox and seconded by Director Mosley that the Amendment to Notice to Sellers and Purchasers of Real Estate Within the District be approved, which motion carried unanimously.

5. MINUTES OF MEETING. The Board next considered approving the minutes of the meeting of September 22, 2015. It was moved by Director Kelley and seconded by

Director Mosley that the minutes of the meeting of September 22, 2015 be approved, which said motion carried unanimously.

6. **PUBLIC COMMENTS.** Vanessa Ross, a District resident, discussed attending more District meetings.

7. **DIRECTOR'S REPORTS.** Director Mattox reported he is in the process of receiving bids to repair the fence at the meeting facility. Director Mosley suggested making the HOA aware of the status of the repair.

Director Mattox discussed the Greens Bayou Corridor Coalition.

Director Goodie appointed Director Mosley to review the Tax Assessor-Collector Agreement.

8. **GENERAL MANAGER'S REPORT.** Director Givens reviewed the General Manager's Report. He discussed holding a special meeting on December 8, 2015 regarding the District Meeting Facility.

Caleb Burson, of Accurate Meter & Supply, presented information on a pilot program for smart meters.

Director Givens reviewed the monthly report from Waste Management.

Following further discussion, it was moved by Director Mattox, seconded by Director Mosley, and unanimously carried that the General Manager's report be approved.

9. **JOINT OPERATIONS REPORT.** The Board reviewed the Joint Water Report. Director Kelley asked about the Joint Sewage Treatment Plant meeting. She stated the sampler was purchased at \$5,600, but the approval was contingent upon the Lincoln Green Advisory Committee.

Director Givens suggested not continuing to use the security cameras at the joint facilities. He stated the cameras cost too much money in repairs and maintenance.

10. AMENDMENT TO LANDSCAPE CONTRACT FOR DISTRICT FACILITIES. Director Givens reviewed the Amendment to the Landscape Contract, with Venture Landscape Systems, for the Meeting Facility and other District facilities, a copy of which is attached as Exhibit "D". He stated the Amendment is for the period of January 1, 2016 through December 31, 2016 for a cost of \$4,413.32.

Following further discussion, it was moved by Director Givens and seconded by Director Mosley that the Amendment to the Landscape Contract for the Meeting Facility and other District facilities be approved, which motion carried unanimously.

11. TAX ASSESSOR/COLLECTOR REPORT. Yvonne Luvano presented the tax report for September, a copy of which is attached as Exhibit "E". The report reflected the District has collected 98.62% of its 2014 taxes and 99.21% of its 2013 taxes as of September 30, 2015.

Following further discussion, it was moved by Director Mosley and seconded by Director Kelley that the tax assessor/collector's report for the month of September be approved, which motion carried unanimously.

12. STRATEGIC PARTNERSHIP AGREEMENT AUDIT REPORT. The Board tabled this item.

13. BOOKKEEPER'S REPORT, INVESTMENT REPORT AND PAYMENT OF BILLS. Darrell Hawthorne presented the bookkeeper's report and the Quarterly Investment Report, copies of which are attached as Exhibits "F" and "G", respectively.

Following further discussion, a motion was made by Director Mattox and seconded by Director Mosley that the bookkeeper's report be approved, that the checks listed therein be approved, and that the Quarterly Investment Report be approved. Said motion carried unanimously.

14. REVIEW OF BOOKKEEPING AGREEMENT. The Board tabled this item.

15. OPERATOR'S REPORT. Greg Dubiel presented the monthly operator's report, a copy of which is attached as Exhibit "H". Mr. Dubiel reported there are 944 connections in the District and no new taps. He stated 18 of the connections are vacant. Mr. Dubiel also presented the write-off list and delinquent list for approval. He next reviewed the preventative maintenance program.

Director Givens thanked the Operator for the quick response on the emergency repairs at the meeting facility.

Following further discussion, it was moved by Director Kelley and seconded by Director Mosley that the operator's report be approved, which motion carried unanimously.

16. AGREEMENT WITH SAMCO LEAK DETECTION SERVICES. The Board considered approving an agreement with SAMCO for leak detection services. Director Givens recommended not entering into a long term contract since smart meters will begin to identify leaks. The Board agreed to enter into a one-year agreement, which will cost \$6,000.

Following further discussion, it was moved by Director Mattox and seconded by Director Mosley to approve a one-year agreement with SAMCO Leak Detection Services, which motion carried unanimously. A copy of the agreement is attached as Exhibit "I".

17. REVIEW OF OPERATING AGREEMENT. Director Mattox stated he and Director Goodie will review the Operating Agreement.

18. REQUEST FROM HOUSTON NORTHWEST CHAMBER OF COMMERCE. The Board tabled this item.

19. ENGINEER'S REPORT. Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "J". Mr. Atkinson stated pursuant to a review there will be water and sewer capacity due to the addition of a shared booster pump with Harris County UD No. 14. He recommended approving the capacity commitment for the hotel project on Veterans Memorial Drive.

Will Lathem reviewed the detention facilities report.

Mr. Atkinson discussed the vegetation plan for the District's Detention Basin.

Following further discussion, a motion was made by Director Kelley, seconded by Director Mosley, and unanimously carried that the engineer's report be approved, and that the capacity commitment for the hotel project on Veterans Memorial be approved, which motion carried unanimously.

20. PARKS PLAN. Katie Golzarri presented for approval the Parks Plan with changes from previous discussions. Director Givens requested that a canoe launch be added. Director Givens asked about funding for the Park. Mr. Atkinson stated the District will need to hold an election for park bond authorization.

Following further discussion, it was moved by Director Mattox and seconded by Director Kelley to approve the Parks Plan, which motion carried unanimously.

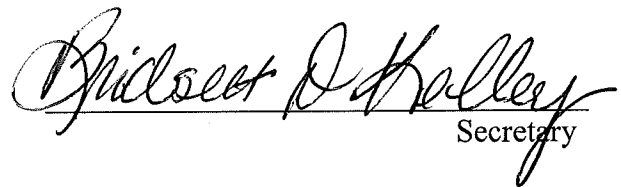
21. DESIGNATION OF OFFICE LOCATION OUTSIDE DISTRICT. The Board next considered approval of the Order Designating Office Sites Outside the District. Mr. Richardson stated the operator has a new office location, and the District needs to designate that address as an office and meeting place outside the District boundaries. Following further

discussion, a motion was made by Director Mattox, seconded by Director Mosley to approve the Order Designating Office Sites Outside the District, a copy of which is attached as Exhibit "K" and authorize publication of the related Notice, which motion passed unanimously.

22. **CLOSED SESSION.** The Board requested a closed session be convened to discuss the lawsuit for Lincoln Green. The Board entered closed session at 8:55 p.m. and reconvened in open session at 9:00 p.m.

23. **ADJOURNMENT.** There being no further business to come before the Board, it was moved by Director Mattox, seconded by Director Mosley that the Board meeting be adjourned, which motion carried unanimously.

PASSED, ADOPTED and APPROVED this 17th day of November, 2015.


Secretary

