

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

THE STATE OF TEXAS §  
COUNTY OF HARRIS §  
HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in regular session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Houston, Harris County, Texas on August 23, 2016. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present except Director Goodie.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Yvonne Luevano of Wheeler & Associates, Inc.; Greg Dubiel of Municipal Operations & Consulting, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; Robert Atkinson of Edminster Hinshaw Russ & Associates; Daniel Pereyra of Environmental Allies; and Denise Smith, District resident.

*WHEREUPON*, the meeting was called to order by the Vice President, and evidence was presented that public notice of the meeting had been given in compliance with the law.

- 1. OPENING PRAYER.** Director Mattox led those assembled in prayer.
- 2. MINUTES OF MEETING.** The Board next considered approving the minutes of the meeting of July 26, 2016. It was moved by Director Kelley and seconded by Director

Givens that the minutes of the meeting of July 26, 2016 be approved, which motion carried with Director Mosley abstaining.

**3. PUBLIC COMMENTS.** Denise Smith addressed the Board.

**4. DIRECTOR'S REPORTS.** Director Mosley stated he will review the Bookkeeping Agreement. Director Mattox stated Seasons Air Conditioning will need to provide the District its Form 1295.

**5. GENERAL MANAGER'S REPORT.** Director Givens reviewed the General Manager's Report. He reported there have not been any issues with the Smart Meter System. The operator is continuing to interface all elements of the system. Director Givens discussed the contract patrol services partial reimbursement to HOAs in the District. He stated Copper Creek HOA has not yet provided any invoices.

Director Givens recommended holding a special meeting to visit with a local architectural firm to review qualifications, credentials and experience regarding the District Meeting Facility.

Director Givens informed the Board he has been working with the operator's office concerning enhancing the water bill and to review placement options for a 12-month bar chart that shows the historical customer usage pattern.

Director Givens reported an article is in development for The Flow newsletter to discuss implementation of pricing water per gallon versus per 1,000 gallons.

Director Givens informed the Board he met with Shanna Lopez, of Waste Management, to review the Garbage Contract and to discuss ideas to enhance customer service. He stated they discussed the idea of promoting ReUse and providing the residents a list of donation centers. Ms. Lopez suggested providing the directors, as well as HOA Board members, a tour of the Recycling Center and possibly including the Recycling Center as a field trip for Conley

Elementary. Director Givens stated Waste Management is performing well and in some recent cases they have gone beyond the terms of the contract to provide requested customer service. He recommended retaining Waste Management as the District's garbage service company.

Following further discussion, it was moved by Director Mosley, seconded by Director Kelley, and unanimously carried that the General Manager's report be approved, and to retain Waste Management as the District's garbage service company, which motion carried unanimously.

**6. JOINT OPERATIONS REPORT.** Director Givens reviewed the Joint Water Plant report.

**7. TAX ASSESSOR/COLLECTOR REPORT.** Yvonne Luevano presented the tax report for July, a copy of which is attached as Exhibit "A". The report reflected the District has collected 96.96% of its 2015 taxes and 99.09% of its 2014 taxes as of July 31, 2016.

Ms. Luevano reported the District's 2016 Certified Value is \$173,378,957, but there is still approximately \$50,000,000 in additional value still under protest and uncertified.

Following further discussion, it was moved by Director Mosley and seconded by Director Kelley that the tax assessor/collector's report for the month of July be approved, which motion carried unanimously.

**8. BOOKKEEPER'S REPORT, INVESTMENT REPORT AND PAYMENT OF BILLS.** Darrell Hawthorne presented the bookkeeper's report, a copy of which is attached as Exhibit "B".

Following further discussion, a motion was made by Director Kelley and seconded by Director Mosley that the bookkeeper's report be approved, and that the checks listed therein be approved. Said motion carried unanimously.

**9. OPERATOR'S REPORT.** Greg Dubiel presented the monthly operator's report, a copy of which is attached as Exhibit "C". Mr. Dubiel reported there are 944 active connections in the District and no new taps. He also reviewed the preventative maintenance program.

Following further discussion, it was moved by Director Mosley and seconded by Director Kelley that the operator's report be approved, and that the delinquent list be approved, which motion carried unanimously.

**10. REVIEW OF OPERATING AGREEMENT.** The Board tabled this item.

**11. DETENTION POND MAINTENANCE REPORT.** Daniel Pereyra presented the Detention Pond Maintenance Report for the Board's review, a copy of which is attached as Exhibit "D".

**12. ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "E".

Mr. Atkinson discussed the proposals for the Wetlands delineation survey on the 7.25 acre property for use as the District's meeting facility. He recommended awarding the contract to the low bidder, Bio-West, Inc, for \$3,500.00.

Mr. Atkinson discussed the Greens Bayou Expansion. He informed the Board he will ask the Harris County Flood Control District to relocate the utilities rather than the District relocating the utilities.

Following further discussion, a motion was made by Director Mosley, seconded by Director Kelley, and unanimously carried that the engineer's report be approved, and to award the contract for the wetlands delineation survey to Bio-West, Inc., which motion carried unanimously.

**13. REVIEW OF ENGINEERING AGREEMENT.** Directors Kelley and Mosley stated they met with Robert Atkinson to review the Engineering Agreement.

Following further discussion, it was moved by Director Kelley and seconded by Director Mosley to retain Edminster Hinshaw Russ & Associates as the District's engineer, which motion carried unanimously.

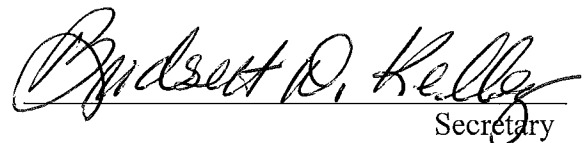
**14. REVIEW OF LEGAL FEE AGREEMENT.** The Board tabled this item.

**15. REVIEW AND CONSIDER APPROVAL OF RENEWAL OF INSURANCE.** The Board considered the approval of the renewal of insurance with TML.

Following further discussion, it was moved by Director Mattox and seconded by Director Mosley to approve the renewal of insurance with TML, which motion carried unanimously.

**16. ADJOURNMENT.** There being no further business to come before the Board, it was moved by Director Kelley, seconded by Director Mosley that the Board meeting be adjourned, which motion carried unanimously.

*PASSED, ADOPTED and APPROVED* this 27th day of September, 2016.

  
Secretary

