

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in regular session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Houston, Harris County, Texas on February 28, 2017. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present. Director Kelley entered the meeting after approval of the minutes and Director Mattox entered the meeting after the Directors' reports.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Yvonne Luevano of Wheeler & Associates, Inc.; Greg Dubiel of Municipal Operations & Consulting, Inc.; Darrell Hawthorne and Cory Burton of Municipal Accounts & Consulting, L.P.; Robert Atkinson of Edminster Hinshaw Russ & Associate; Daniel Pereyra of Environmental Allies; Shanna Lopez and Tiana Smith of Waste Management; Shannon Waugh of OFF CINCO; and Denise Smith, a District resident.

*WHEREUPON*, the meeting was called to order by the President, and evidence was presented that public notice of the meeting had been given in compliance with the law.

1. **OPENING PRAYER.** Director Goodie led those assembled in prayer.

2. **MINUTES OF MEETING.** The Board first considered approving the minutes of the meeting of January 24, 2017. It was moved by Director Mosley and seconded by Director Givens that the minutes of the meeting of January 24, 2017 be approved, which motion carried unanimously.

Director Kelley entered the meeting at this time.

3. **PUBLIC COMMENTS.** Denise Smith asked about the one hundred year flood plain. She asked if it will change due to the work on the detention ponds and the bayou. Director Givens stated the flood plain could possibly change. He stated upon completion of the detention ponds and bayou work they will check the flood plain. Director Goodie stated it may also have an effect on flood insurance. Director Givens stated it may be possible to get an elevation certificate.

Ms. Smith asked about posting notice of meetings and the lack of public attendance at the meetings. She added that the facility looks like a house. Director Goodie stated the meeting time and place are provided in the water bill, in the District newsletter and at the Customer Appreciation Barbeque. He added that customers typically attend a meeting when they have a problem. Director Goodie further stated the District has used this property as the meeting facility for years.

4. **MAC POOL ELECTRICITY CONTRACT.** Cory Burton presented information from Acclaim Energy regarding the electricity contract. He explained the District is in a pool of 70 municipal utility districts, which provides leverage in the electricity market. Mr. Burton added the market currently is providing some savings. He stated the market changes daily and he requested authority to negotiate for the best price. Mr. Burton further stated Option

1 provides a 5% savings for three years, Option 2 provides a 4.2% savings for four years, or the Board could choose neither option. The Board agreed with Option 1 which allows a renewal term of twenty-four to thirty-six months with a contract price no greater than \$0.044232 per kWh.

Following further discussion, it was moved by Director Mosley and seconded by Director Kelley to authorize Mark Burton to negotiate on the District's behalf of the MAC Pool Electricity Contract, for Option 1, which motion carried unanimously.

**5. DIRECTOR'S REPORTS.** Directors' reports were not presented at this time.

Director Mattox entered the meeting at this time.

**6. GENERAL MANAGER'S REPORT.** Director Givens presented the General Manager's Report.

Director Givens introduced Shannon Waugh, of OFF CINCO, who discussed the website preview.

Director Givens reviewed enhancements for the water bills. He discussed using a less expensive product, due to paper costs.

Director Givens next discussed dates for a tour of the Greens Bayou Federal Project.

Shanna Lopez, of Waste Management, introduced Tiana Smith. She presented a resume and business cards for the Board.

Following further discussion, it was moved by Director Mattox, seconded by Director Kelley, and unanimously carried that the General Manager's report be approved.

**7. JOINT OPERATIONS REPORT.** The Board reviewed the Joint Water Plant report and the Joint Wastewater Treatment Plant report.

**8. TAX ASSESSOR/COLLECTOR REPORT.** Yvonne Luevano presented the tax report for January, a copy of which is attached as Exhibit "A". The report reflected the District has collected 87.44% of its 2016 taxes and 99.03% of its 2015 taxes as of January 31, 2017.

Following further discussion, it was moved by Director Mosley and seconded by Director Kelley that the tax assessor/collector's report for the month of January be approved, which motion carried unanimously.

**9. 2017 TAX EXEMPTIONS.** The Board considered setting the 2017 tax exemptions for persons over the age of 65 or disabled. Last year the District set an exemption of \$3,000.00 for persons over the age of 65 or disabled and a 10% homestead exemption. Following further discussion, it was moved by Director Mosley and seconded by Director Kelley that the Order Adopting 2017 Exemptions From Taxation be approved setting a 10% homestead exemption, and an exemption of \$3,000 for over 65 and/or disabled individuals, which motion carried unanimously. A copy of said Order is attached as Exhibit "B".

**10. BOOKKEEPER'S REPORT, INVESTMENT REPORT AND PAYMENT OF BILLS.** Darrell Hawthorne presented the bookkeeper's report, a copy of which is attached as Exhibit "C".

Following further discussion, a motion was made by Director Kelley and seconded by Director Mosley that the bookkeeper's report be approved, and that the checks listed therein be approved. Said motion carried unanimously.

**11. ANNUAL BUDGET AND JOINT WATER PLANT BUDGET FOR FISCAL YEAR ENDING MARCH 31, 2017.** The Board tabled this item.

**12. OPERATOR'S REPORT.** Greg Dubiel presented the monthly operator's report, a copy of which is attached as Exhibit "D". Mr. Dubiel reported there are 944 active connections in the District and no new taps. He also reviewed the preventative maintenance program and the call log.

Mr. Dubiel next presented the write-off list and delinquent list for approval.

Following further discussion, it was moved by Director Mattox, seconded by Director Mosley that the operator's report be approved, and that the delinquent list and write-off list be approved, which motion carried unanimously.

**13. DETENTION POND MAINTENANCE REPORT.** Daniel Pereyra presented the Detention Pond Maintenance Report for the Board's review.

Following further discussion, it was moved by Director Mosley and seconded by Director Mattox that the Detention Pond Maintenance Report be approved, which motion carried unanimously.

**14. ENGINEER'S REPORT.** The Board reviewed the engineer's report, a copy of which is attached as Exhibit "E".

The environmental wetlands permit has been prepared for processing with the Corps of Engineers and is ready for submittal.

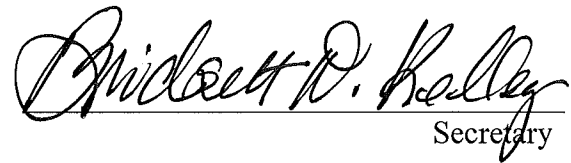
Plans have been prepared by Harris County for the relocation of the utilities serving the District and Harris County UD No. 14 ("UD14") for the Greens Bayou Detention. The plans have been discussed and comments have been provided to the engineer for UD14.

Following further discussion, a motion was made by Director Mosley, seconded by Director Mattox, and unanimously carried that the engineer's report be approved.

15. **AMENDMENT OF ENGINEERING CONTRACT.** The Board tabled this item.

16. **ADJOURNMENT.** There being no further business to come before the Board, it was moved by Director Mosley, seconded by Director Kelley that the Board meeting be adjourned, which motion carried unanimously.

*PASSED, ADOPTED and APPROVED* this 28th day of March, 2017.

  
Secretary

