

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in regular session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Houston, Harris County, Texas on May 23, 2017. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present except Directors Goodie and Mosley.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Yvonne Luevano of Wheeler & Associates, Inc.; Greg Dubiel of Municipal Operations & Consulting, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; Robert Atkinson of Edminster Hinshaw Russ & Associate; Daniel Pereyra of Environmental Allies; and Adrian Brown, President of Harris County MUD No. 150.

WHEREUPON, the meeting was called to order by the Vice President, and evidence was presented that public notice of the meeting had been given in compliance with the law.

- 1. OPENING PRAYER.** Director Mattox led those assembled in prayer.
- 2. MINUTES OF MEETINGS.** The Board first considered approving the minutes of the meetings of April 18, 2017 and April 25, 2017. It was moved by Director Givens and

seconded by Director Kelley that the minutes of the meetings of April 18, 2017 and April 25, 2017 be approved, which motion carried unanimously.

3. PUBLIC COMMENTS. There were no public comments at this time.

4. STRATEGIC PARTNERSHIP AGREEMENT AUDIT REPORT. The Board tabled this item.

5. DIRECTOR'S REPORTS. Director Kelley reported the Customer Appreciation Barbeque was well attended.

Director Mattox discussed the new meeting facility. Robert Atkinson discussed leaving the foliage in the area intact.

6. GENERAL MANAGER'S REPORT. Director Givens presented the General Manager's Report.

Director Givens updated the Board on the District website. He stated during the Customer Appreciation Barbeque the District received several compliments on the look, feel and ease of using the website. Director Givens also stated the value of water campaign documents have been added to the website.

Director Givens discussed the proposed District meeting facility. He suggested holding a special meeting to hear formal presentations from architects.

Director Givens reported a resident, at the Customer Appreciation Barbeque, informed him of a failing storm water drain at the end of her driveway. He stated he has contacted the operator's office.

Director Givens informed the Board Denise Smith inquired about the District security program as it related to the relationship with the HOA. He stated he provided her a copy of the Board Resolution.

Following further discussion, it was moved by Director Kelley, seconded by Director Givens, and unanimously carried that the General Manager's report be approved.

7. JOINT OPERATIONS REPORT. The Joint Water Plant report and the Joint Wastewater Treatment Plant report were not presented at this time.

Director Mattox discussed the tour last Saturday of the Lincoln Green Wastewater Treatment Plant facility. Director Givens suggested installing a gate near the outfall.

8. TAX ASSESSOR/COLLECTOR REPORT. Yvonne Luevano presented the tax report for April, a copy of which is attached as Exhibit "A". The report reflected the District has collected 94.01% of its 2016 taxes and 95.10% of its 2015 taxes as of April 30, 2017.

Following further discussion, it was moved by Director Kelley and seconded by Director Givens that the tax assessor/collector's report for the month of April be approved, which motion carried unanimously.

9. DELINQUENT TAX REPORT. Ms. Luevano reviewed the delinquent tax report. She stated no action is needed at this time.

10. BOOKKEEPER'S REPORT, INVESTMENT REPORT AND PAYMENT OF BILLS. Darrell Hawthorne presented the bookkeeper's report, a copy of which is attached as Exhibit "B".

Following further discussion, a motion was made by Director Kelley and seconded by Director Givens that the bookkeeper's report be approved, and that the checks listed therein be approved. Said motion carried unanimously.

11. JOINT WATER PLANT BUDGET FOR FISCAL YEAR ENDING MARCH 31, 2018. The Board tabled this item.

12. OPERATOR'S REPORT. Greg Dubiel presented the monthly operator's report, a copy of which is attached as Exhibit "C". Mr. Dubiel reported there are 946 active

connections in the District and no new taps. He also reviewed the preventative maintenance program and the call log.

Mr. Dubiel informed the Board they received a few calls regarding water pressure and the issue at the Water Plant has been resolved.

Mr. Dubiel reviewed the Emergency Preparedness procedures in preparation for the upcoming hurricane season.

Mr. Dubiel next presented the write-off list and delinquent list for approval.

Mr. Dubiel discussed the force main. He stated he will place a work order requesting the water line be examined to check for issues or leaks.

Following further discussion, it was moved by Director Kelley, seconded by Director Givens that the operator's report be approved, and that the delinquent list and write-off list be approved, which motion carried unanimously.

13. CONSUMER CONFIDENCE REPORT. Mr. Dubiel presented the 2016 Consumer Confidence Report for approval. Following further discussion, it was moved by Director Kelley and seconded by Director Givens that the 2016 Consumer Confidence Report be approved pending Board review, which motion carried unanimously.

14. DETENTION POND MAINTENANCE REPORT. Daniel Pereyra presented the Detention Pond Maintenance Report. He requested authorization to submit the application for renewal of the Storm Water Quality Renewal permit for the West Greens Business Park Detention Basin. Following further discussion, it was moved by Director Kelley and seconded by Director Givens that the Detention Pond Maintenance Report be approved and to authorize Environmental Allies to submit the application for the Storm Water Quality Permit for the West Greens Business Park Detention Basin renewal, which motion carried unanimously.

15. **ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "D".

Mr. Atkinson discussed the hotel project on Veterans Memorial. He reported the wetlands issue has been resolved. He added they are making minor changes to the plans for the position of the building.

Mr. Atkinson next discussed the First Industrial development. He stated some issues need clarification regarding maintenance.

Mr. Atkinson informed the Board the environmental wetlands permit is being processed with the U.S. Army Corps of Engineers through Environmental Allies.

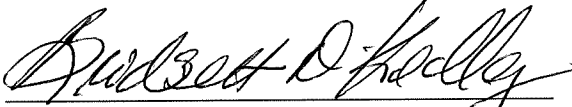
Following further discussion, a motion was made by Director Kelley, seconded by Director Givens, and unanimously carried that the engineer's report be approved.

16. **FIRST INDUSTRIAL TRACT EASEMENTS AND CONVEYANCES.** The Board tabled this item.

17. **DISTRICT RECORD RETENTION POLICY.** The Board tabled this item.

18. **ADJOURNMENT.** There being no further business to come before the Board, it was moved by Director Kelley, seconded by Director Mattox that the Board meeting be adjourned, which motion carried unanimously.

PASSED, ADOPTED and APPROVED this 27th day of June, 2017.


Secretary

