

MINUTES OF MEETING OF BOARD OF DIRECTORS AND
JOINT WATER PLANT ADVISORY COMMITTEE
January 17, 2017

THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY UTILITY DISTRICT NO. 14 and 15

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Harris County Utility District No. 14 ("No. 14") met in regular session, open to the public, with representatives of Harris County Utility District No. 15 ("No. 15") for a meeting of the Joint Advisory Committee for the Joint Water Plant ("Committee"), at 4127 Breckenridge Drive, Houston, Harris County, Texas, at 6:15 p.m. on Tuesday, January 17, 2017; where Directors Glenn Kruse, Pam Criglow, Donna Smedick and Emma Horton attended for No. 14, and Directors Eric Goodie, Leonard Mattox, Kevin Mosley and Phillip Givens attended for No. 15. Mr. Goodie acted as Chair of the Committee.

Also attending all or portions of the meeting were Lonnie Lee of Regional Water Corporation ("Regional"), operator for No. 14, Robert Atkinson of Edminster, Hindshaw, Russ & Associates, Inc. ("EHRA"), engineer for No. 15, Matt Carpenter and Eric Johnson of IDS Engineering ("IDS"), engineers for No. 14, and Jane Maher of Norton Rose Fulbright US LLP ("NRF"), paralegal for No. 14.

The meeting was called to order in accordance with notice posted pursuant to law, Chapter 551, Texas Government Code and Section 49.063, Texas Water Code, copies of which are attached hereto as Exhibit "A", and the following business was transacted:

1. **Discuss any other Joint Water Plant matters and any necessary action.** The Chairman of the Committee recognized Mr. Lee, who presented to and reviewed with the Boards the Fourth Quarter Operations Report for the Water Plant, a copy of which is attached hereto as Exhibit "B." Mr. Lee stated that on December 31, 2016 the well motor at the water plant shorted due to an electric surge, and that Regional obtained a rental well motor. He stated that Regional contacted STP Services to repair the motor, and that STP Services is repairing the motor. He noted that No. 14 will have to pay Alsay for the time No. 14 used the rental well motor.

Mr. Lee stated that on January 2, 2017 the power was down at the water plant for 12 hours. Mr. Lee asked Mr. Carpenter to contact the power company to see why the issue is recurring.

2. **Discuss Joint Water Plant budget and any necessary action.** The Committee reviewed the Joint Water Plant proposed budget for the fiscal year ending March 31, 2017, a copy of which is attached hereto as Exhibit "C." Director Kruse stated that the GRP rate will be increasing this year but the city has not determined a date. Director Goodie stated that the Districts should wait to make any decisions on the proposed budget until the date of the GRP rate increase is determined.

3. **Discuss interconnect water meter installation and any necessary action.** The Chairman of the Committee recognized Mr. Carpenter, who stated that IDS has been coordinating with Regional to research potential metering options. Mr. Carpenter stated that IDS updated the water system model, and determined that having only one feed to No. 15

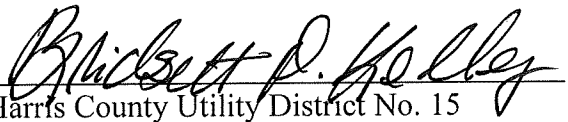
would affect the water pressure.

Mr. Carpenter stated that installing a 12 inch meter at Antoine would be possible. He noted that installing a meter vault and 12 inch meter at Antoine would cost an estimated \$90,000. He stated that IDS and Regional have not located the valve on Bencrest. No. 15 proposed that IDS consider x-raying the lines. Mr. Carpenter stated that IDS would look into obtaining a proposal for x-raying the lines.

4. **Discuss notification system and any necessary action.** Director Kruse informed the Directors of No. 15 that No. 14 recently signed up for an emergency alert system with Offcinco. He suggested that No. 15 sign up for the alerts and instructed Ms. Maher to send the information to No. 15.

5. **Discuss tank inspections and any necessary action.** The Chairman of the Committee recognized Mr. Carpenter, who stated that the tanks at the Joint Water Plant are due for inspection. He noted that every five years IDS likes to inspect the tanks. He stated that IDS will coordinate with Regional to schedule the inspections. He also stated that all inspections should be done before peak demand season.

The foregoing minutes were passed and approved by the Board of Directors of
No. 15 on April 25, 2017.


Harris County Utility District No. 15
Secretary, Board of Directors

(DISTRICT SEAL)

