

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in regular session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Houston, Harris County, Texas on January 24, 2017. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present except Director Givens.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Yvonne Luevano of Wheeler & Associates, Inc.; Greg Dubiel of Municipal Operations & Consulting, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; Robert Atkinson of Edminster Hinshaw Russ & Associate; Wilson McCoy of GIS Municipal Services; and Denise Smith, a District resident.

WHEREUPON, the meeting was called to order by the President, and evidence was presented that public notice of the meeting had been given in compliance with the law.

- 1. OPENING PRAYER.** Director Goodie led those assembled in prayer.

2. WEBSITE SERVICES PROPOSALS. Director Goodie reviewed the website proposals from Blue Umbrella, OFF CINCO, and Apollo IT Consulting, as provided in the General Manager's report. Directors Goodie and Mattox noted Blue Umbrella is more of a public relations website than just a web-hosting website. Director Mattox stated the Board can elevate its reach out into the community and could possibly bypass what Blue Umbrella does. Director Mosley noted Blue Umbrella is competitive after the setup fee. Director Goodie stated he is comfortable with both Blue Umbrella and OFF CINCO. He added that both companies have many MUD clients. Director Goodie asked Ms. Smith of her expectations for a website. He stated other services from Blue Umbrella may be too much for what the District would use. Director Mosley asked which website would require input from the Directors. Director Goodie stated Blue Umbrella would be more pro-active.

Following further discussion, it was moved by Director Mattox and seconded by Director Mosley to approve the website proposal from OFF CINCO, which motion carried unanimously.

3. MINUTES OF MEETING. The Board next considered approving the minutes of the meeting of December 20, 2016. It was moved by Director Mosley and seconded by Director Kelley that the minutes of the meeting of December 20, 2016 be approved, which motion carried unanimously.

4. PUBLIC COMMENTS. Denise Smith asked where notices of meetings are posted. Director Goodie stated the notices are posted at the District building and at the County Courthouse. Ms. Smith asked about the deadline for posting notices. Chris Richardson stated, by law, notices have to be posted at least 72 hours before a meeting.

5. **DIRECTOR'S REPORTS.** Director Goodie reported he is consolidating information for the District newsletter. He stated he anticipates having the information online by February for the OFF CINCO website.

6. **GENERAL MANAGER'S REPORT.** Director Goodie reviewed the General Manager's Report. He reported Director Givens has contacted a representative of the Harris County Flood Control District regarding a tour of the Greens Bayou Federal Project. He stated dates will need to be provided to the representative so he can coordinate the tour with the Army Corps of Engineers.

7. **JOINT OPERATIONS REPORT.** The Board reviewed the Joint Water Plant report. The Joint Wastewater Treatment Plant report was not presented at this time. The report was requested by email last week.

Director Goodie discussed the items from the Joint Water Plant meeting. He reported they discussed the possible metering of water between the districts and the increase of the City of Houston pumpage fees. Director Goodie added the well motor repairs were discussed as well as the power surges during weather events.

8. **CONSULTING AGREEMENT WITH GIS MUNICIPAL SERVICES.** The Board considered the Professional Consulting Agreement with GIS Municipal Services. Wilson McCoy reported he has put the entire District system into a GIS system which will update quarterly in accordance with the proposal. Mr. Atkinson stated the system is updated where District paperwork can be added to the GIS system such as the quarterly update from the operator, and any leaks or sinkholes that are recorded.

Following further discussion, it was moved by Director Mosley and seconded by Director Mattox that the Professional Consulting Agreement with GIS Municipal Services be approved, which motion carried unanimously. A copy of the Agreement is attached as Exhibit "A".

9. TAX ASSESSOR/COLLECTOR REPORT. Yvonne Luevano presented the tax report for December, a copy of which is attached as Exhibit "B". The report reflected the District has collected 18.50% of its 2016 taxes and 98.99% of its 2015 taxes as of December 31, 2016.

Following further discussion, it was moved by Director Mattox and seconded by Director Kelley that the tax assessor/collector's report for the month of December be approved, which motion carried unanimously.

10. DELINQUENT TAX REPORT. Ms. Luevano presented the delinquent tax report for the Board's review. She stated no action is required at this time.

11. RESOLUTION AUTHORIZING DELINQUENT TAX PENALTY. Chris Richardson presented to the Board a Resolution Authorizing Delinquent Tax Penalty, a copy of which is attached as Exhibit "C". Mr. Richardson explained the Resolution allows the District to attach the collection penalty on personal property accounts April 1, and to real property accounts beginning July 1. Mr. Richardson stated delinquent taxpayers will be notified of the additional 20% penalty.

Following further discussion, it was moved by Director Mosley and seconded by Director Mattox that the Resolution Authorizing Delinquent Tax Penalty be approved, which motion carried unanimously.

12. BOOKKEEPER'S REPORT, INVESTMENT REPORT AND PAYMENT OF BILLS. Darrell Hawthorne presented the bookkeeper's report, a copy of which is attached as Exhibit "D".

Following further discussion, a motion was made by Director Kelley and seconded by Director Mosley that the bookkeeper's report be approved, and that the checks listed therein be approved. Said motion carried unanimously.

13. OPERATOR'S REPORT. Greg Dubiel presented the monthly operator's report, a copy of which is attached as Exhibit "E". Mr. Dubiel reported there are 944 active connections in the District and no new taps. He also reviewed the preventative maintenance program and the call log.

Mr. Dubiel reported two main line breaks were repaired, two water meter leaks were repaired, and two fire hydrants were repaired.

Mr. Dubiel next presented the write-off list and delinquent list for approval. He stated there are three write-offs for a total amount of \$214.32.

Following further discussion, it was moved by Director Kelley, seconded by Director Mosley that the operator's report be approved, and that the delinquent list and write-off list be approved, which motion carried unanimously.

14. REVIEW OF OPERATING AGREEMENT. The Board tabled this item.

15. DETENTION POND MAINTENANCE REPORT. Daniel Pereyra presented the Detention Pond Maintenance Report for the Board's review.

Following further discussion, it was moved by Director Mattox and seconded by Director Mosley that the Detention Pond Maintenance Report be approved, which motion carried unanimously.

16. ENGINEER'S REPORT. Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "F". Mr. Atkinson discussed the wetlands delineation. He recommends the third wetland area be left untouched in the plans. Mr. Atkinson stated the Corps of Engineers indicated its appreciation of the recommendation. Mr. Atkinson reported the new District building site can now be cleared in advance of the building construction.

Mr. Atkinson next discussed the widening of Greens Bayou. He reported the Harris County Flood Control District has offered to compensate the District for the additional property they need for the widening of Greens Bayou.

Mr. Atkinson informed the Board the Schlumberger has asked to use the District's remote well site location for additional parking. He stated they will pay the District for the use of the location.

Following further discussion, a motion was made by Director Mattox, seconded by Director Kelley, and unanimously carried that the engineer's report be approved, and to authorize the engineer and attorney to negotiate with Schlumberger for use of the District's remote well site location, which motion carried unanimously.

17. CONTRACT FOR PURCHASE OF SEWER LINE CAPACITY. The Board considered approval of a Contract for Purchase of Sewer Line Capacity from Harris County Municipal Utility District No. 33. A copy of the Contract is attached as Exhibit "G".

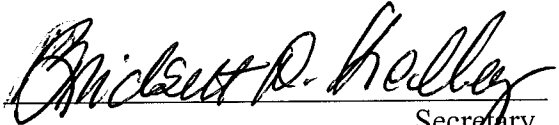
Following further discussion, it was moved by Director Mosley and seconded by Director Mattox that the Contract for Purchase of Sewer Line Capacity from Harris County Municipal Utility District No. 33 be approved, which motion carried unanimously.

18. ENGAGEMENT OF ARBITRAGE COMPLIANCE SPECIALISTS. The Board considered the engagement of Arbitrage Compliance Specialists for the Series 2016 Refunding Bonds. A copy of the Engagement Letter is attached as Exhibit "H".

Following further discussion, it was moved by Director Mattox and seconded by Director Mosley to approve the engagement of Arbitrage Compliance Specialists, which motion carried unanimously.

19. ADJOURNMENT. There being no further business to come before the Board, it was moved by Director Mosley, seconded by Director Kelley that the Board meeting be adjourned, which motion carried unanimously.

PASSED, ADOPTED and APPROVED this 28th day of February, 2017.


Secretary

