

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in regular session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Harris County, Texas on June 26, 2018. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present. Director Kelley entered the meeting late.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Greg Dubiel of Municipal Operations & Consulting, Inc.; Yvonne Luevano of Wheeler & Associates; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; Paul Anderson of Edminster Hinshaw Russ & Associate; Travis Benes of Environmental Allies; and Kelly Snook, Executive Director of the Greens Bayou Coalition.

WHEREUPON, the meeting was called to order by the President, and evidence was presented that public notice of the meeting had been given in compliance with the law.

- 1. OPENING PRAYER.** Director Goodie led those assembled in prayer.

2. MINUTES OF MEETINGS. The Board next considered approving the minutes of the meetings of April 17, 2018, May 15, 2018 and May 29, 2018. It was moved by Director Mosley and seconded by Director Mattox that the minutes of the meetings of April 17, 2018, May 15, 2018 and May 29, 2018 be approved, which motion carried unanimously, 4-0.

3. PUBLIC COMMENTS. There were no public comments at this time.

Director Kelley entered the meeting at this time.

4. DIRECTOR'S REPORTS. Director Goodie discussed the comments from Greenfield Village resident, Victoria Hughes, regard the security participation. He stated the Board may need to review the District's participation. Director Givens suggested inviting the Greenfield Village HOA representatives to the next meeting to discuss the presence of the security in the District. Director Mattox agreed the Board should hear from the Greenfield Village HOA.

Director Goodie discussed the feedback from the Customer Appreciation Barbeque.

Director Goodie suggested designing a video chronology of all of the stages of the construction of the District building.

5. GENERAL MANAGER'S REPORT. Director Givens introduced Kelly Snook, the Executive Director of the Greens Bayou Coalition. Ms. Snook discussed the addition of kayak launches along Greens Bayou in the future. She also discussed the voluntary donation for the Greens Bayou Coalition and if the Board would consider adding it to the water bills. Ms. Snook noted the possibility of grants in an 80/20 split. She stated the Coalition may look to acquire grant funding.

Director Givens presented the General Manager's Report. He discussed the District website enhancements. He then presented the May website analytics for the Board's review.

Director Givens reported IRIS alerts of the Customer Appreciation Barbeque photos and the 2017 Consumer Confidence Report were sent with weblinks to the website.

Director Givens discussed the selection of a contractor for the Geo Technical Soils Report for the District Building site; he stated Story Architects had recommended Gorrondona Engineering. The Board stated its preference for Gorrondona Engineering. The Board discussed and authorized the General Manager to seek Statements of Qualifications (SOQs) from alternate contractors, and to make a recommendation for award at the upcoming special meeting, based upon the qualifications of the contractors.

Director Givens discussed the waste and recycling services. He stated Request for Proposals were sent. He added that the responses are due July 14, 2018.

Following further discussion, it was moved by Director Mattox, seconded by Director Kelley, and unanimously carried that the General Manager's report be approved, 5-0.

6. JOINT OPERATIONS REPORT. The Board reviewed the Joint Water Plant report and the Joint Wastewater Treatment Plant reports for April and May 2018.

Director Givens noted the inclusion of the itemized work orders for the Joint Water Plant.

7. TAX ASSESSOR/COLLECTOR REPORT. Yvonne Luevano presented the tax report for May, a copy of which is attached as Exhibit "A". The report reflected the District has collected 98% of its 2017 taxes and 97.04 of its 2016 taxes as of May 31, 2018.

Ms. Luevano stated the District's 2018 Preliminary Value is \$296,785,561, which is an 11% increase from the previous year.

Following further discussion, it was moved by Director Mosley and seconded by Director Mattox that the tax assessor/collector's report for the month of May be approved, which motion carried unanimously, 5-0. Director Mattox noted his employment with Frost Bank.

8. BOOKKEEPER'S REPORT, INVESTMENT REPORT AND PAYMENT OF BILLS. Darrell Hawthorne presented the bookkeeper's report, a copy of which is attached as Exhibit "B".

Following further discussion, a motion was made by Director Mosley and seconded by Director Mattox that the bookkeeper's report be approved, and that the checks listed therein be approved. Said motion carried unanimously, 5-0.

9. OPERATOR'S REPORT. Greg Dubiel presented the monthly operator's report, a copy of which is attached as Exhibit "C". Mr. Dubiel reported there are 949 active connections in the District, 870 garbage accounts, and 20 accounts that are vacant. He also reviewed the preventative maintenance program and the call log.

Mr. Dubiel reviewed the Beacon program. He stated there are currently 17 active customers accessing their Smart Meter.

Mr. Dubiel presented the delinquent list for approval.

Director Goodie commended the operators for their performance, resulting in the growth of Municipal Operations & Consulting, Inc. to nearly 100 districts.

Following further discussion, it was moved by Director Mattox, seconded by Director Mosley that the operator's report be approved, and that the delinquent list be approved, which motion carried unanimously, 5-0.

10. DETENTION POND MAINTENANCE REPORT. Travis Benes presented the Detention Pond Maintenance Report.

Following further discussion, it was moved by Director Mattox and seconded by Director Mosley to approve the Detention Pond Maintenance Report, which motion carried unanimously, 5-0.

11. ENGINEER'S REPORT. Paul Anderson presented the engineer's report, a copy of which is attached as Exhibit "D". Mr. Anderson discussed Veterans Memorial Drive project. He stated they are continuing to coordinate the utility location and relocation with Harris County. He stated it is anticipated that Harris County will have a utility coordination meeting this summer.

Mr. Anderson reported the legal agreements for the transfer of the detention basin and related real property with First Industrial Development were reviewed and comments were emailed to the property manager for First Industrial. He stated Edminster Hinshaw Russ & Associates has requested that all property descriptions include graphic exhibits.

Mr. Anderson discussed the District Building. He informed the Board they will review the civil plans and provide comments. He added they will also provide engineering assistance when building plans are nearing completion.

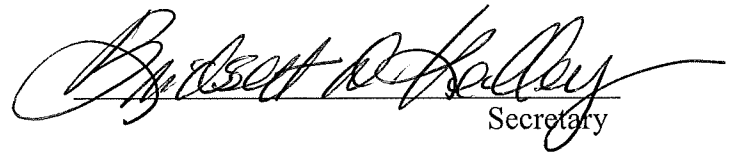
Mr. Anderson stated municipal utility districts can qualify for USDA loans or grants if the population is less than 10,000.

Following further discussion, a motion was made by Director Mattox, seconded by Director Mosley, and unanimously carried that the engineer's report be approved, 5-0.

12. FIRST INDUSTRIAL TRACT EASEMENTS AND CONVEYANCES. The Board tabled this item.

13. ADJOURNMENT. There being no further business to come before the Board, it was moved by Director Kelley, seconded by Director Mosley that the Board meeting be adjourned, which motion carried unanimously, 5-0.

PASSED, ADOPTED and APPROVED this 31st day of July, 2018.


Secretary

