

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in special session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Harris County, Texas on May 21, 2019. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present with Director Mattox entering during discussion of project construction.

Also present were Kristen McGrady, Legal Assistant, of Strawn & Richardson, P.C.; and Kevin Story of Story Architects.

WHEREUPON, the meeting was called to order by the President, and evidence was presented that public notice of the meeting had been given in compliance with the law.

- 1. OPENING PRAYER.** Director Goodie led those assembled in prayer.
- 2. PAYMENT OF BILLS.** The Board reviewed invoices in connection with the District Building. Following discussion, a motion was made and seconded that the checks as presented be approved. Said motion carried unanimously.

3. **BUDGET STATUS.** The Board discussed the budget status. Director Givens informed the Board he sent a request to the Bookkeeper for an expenditure of funds spent to date on the District Building.

4. **PROJECT CONSTRUCTION.** The Board discussed the status of the project. Kevin Story discussed the four bids that were received with the Board. Mr. Story informed the Board the bids came in above the District's budget of \$2,500,000.00. He noted some of the items in the bid breakdown do not fully reflect what is or is not included in the costs for those items. Ms. Story stated he will need to further review all four proposals for a better comparison. He also stated he will work on a list of questions for the contractors to answer for when the Board interviews them at the next meeting. Director Goodie asked if it was possible to bring the total cost lower, closer to \$3,100,000.00. Mr. Story stated it is possible, but would possibly require some major changes to what the Board has already requested be included in the project.

Director Mattox entered the meeting at this time.

Mr. Story further discussed some of the possible options to some of the items that could potentially be removed or changed to reduce the cost of the project. He stated he will prepare a list of the items and include them in the questionnaire to the contractors.

5. **TECHNOLOGY PROPOSALS.** The Board discussed requesting proposals for technology. Director Goodie informed the Board he has contacted someone for a proposal about a phone system and technology for the building. Director Mattox asked what the District will need to be looking for as far as technology for the building. Mr. Story stated the infrastructure for the technology is included in the bids. Director Givens stated the District will have to provide the phones and modems for the building.

6. **PROJECT MANAGEMENT PROPOSALS.** The Board discussed requesting proposals for project management. Ms. Story informed the Board he can provide names of project managers to the Board.

7. **BUILDING INSPECTOR PROPOSALS.** The Board discussed requesting proposals for a building inspector. The Board noted doing the same for the building inspector as the project manager.

8. **ADJOURNMENT.** There being no further business to come before the Board, it was moved and seconded that the Board meeting be adjourned, which motion carried unanimously.

PASSED, ADOPTED and APPROVED this 26th day of June, 2019.



hc15/ag&min/2019/minutes.2019.05.21

Bridget D. Halley
Secretary