

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in regular session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Harris County, Texas on August 27, 2019. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present except Directors Goodie and Givens.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Greg Dubiel of Municipal Operations & Consulting, Inc.; Yvonne Luevano of Wheeler & Associates; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; Robert Atkinson of Edminster Hinshaw Russ & Associates; and Ben Childress of Environmental Allies.

WHEREUPON, the meeting was called to order by the Vice President of the Board, and evidence was presented that public notice of the meeting had been given in compliance with the law.

- 1. OPENING PRAYER.** Director Mattox led those assembled in prayer.
- 2. MINUTES OF MEETINGS.** The Board next considered approving the minutes of the meetings on July 16, 2019 (2), July 19, 2019 and July 23, 2019. It was moved by Director

Kelley and seconded by Director Mosley that the minutes of the meetings on July 16, 2019 (2), July 19, 2019 and July 23, 2019 be approved, which motion carried unanimously, 3-0.

- 3. **PUBLIC COMMENTS.** There were no public comments at this time.
- 4. **ACCLAIM ENERGY PRESENTATION.** The Board tabled this item.
- 5. **DIRECTOR'S REPORTS.** The Board tabled this item.
- 6. **GENERAL MANAGER'S REPORT.** The Board reviewed the General Manager's Report.

Lisa Journagen, of Connect the Dots, had been requested to provide a draft proposal for the Board's consideration at the September meeting relating to the discussed observations from the Customer Appreciation Barbeque.

Alerts were sent to the Copper Creek residents regarding a "Meet Your Neighbor" event hosted by Director Kelley.

The Board noted there were no garbage complaints for the month of August.

7. **JOINT OPERATIONS REPORT.** The Board reviewed the Joint Water Plant report and the Joint Wastewater Treatment Plant reports for April, May and June 2019.

8. **TAX ASSESSOR/COLLECTOR REPORT.** Yvonne Luevano presented the tax report for July, a copy of which is attached as Exhibit "A". The report reflected the District has collected 98.24% of its 2018 taxes and 99.44% of its 2017 taxes as of July 31, 2019.

Ms. Luevano informed the Board the District lost 8% of its taxable value due to Cameron International's Freeport exemption, which was filed in 2018 and resulted in a 93% reduction in their inventory values.

Following further discussion, it was moved by Director Kelley and seconded by Director Mosley that the tax assessor/collector's report for the month of July be approved, which motion carried unanimously, 3-0.

9. BOOKKEEPER'S REPORT, INVESTMENT REPORT AND PAYMENT OF BILLS. Darrell Hawthorne presented the bookkeeper's report, a copy of which is attached as Exhibit "B". He presented the checks for approval. He reviewed the capital projects fund breakdown, the FDIC insurance and pledged securities, the budget comparison and the debt service requirements.

Following further discussion, a motion was made by Director Kelley and seconded by Director Mosley that the bookkeeper's report be approved, and that the checks listed therein be approved. Said motion carried unanimously, 3-0.

10. OPERATOR'S REPORT. Greg Dubiel presented the monthly operator's report, a copy of which is attached as Exhibit "C". Mr. Dubiel reported there are 949 active connections in the District, 875 garbage accounts, and 21 accounts that are vacant. He also reported the water accountability is 93%. Mr. Dubiel reviewed the preventative maintenance program and the call log.

Mr. Dubiel presented accounts to be written-off. He also presented the delinquent list for approval.

Mr. Dubiel stated the Lift Station is running fine.

Following further discussion, it was moved by Director Mosley, seconded by Director Kelley that the operator's report be approved, and that the write-off list and delinquent list be approved, which motion carried unanimously, 3-0.

11. DETENTION POND MAINTENANCE REPORT. Ben Childress presented the Detention Pond Maintenance Report.

12. ENGINEER'S REPORT. Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "D". He reported the Class II Meeting Facility plat was

submitted to the City of Houston on August 15, 2019. He stated the City of Houston will forward the plat to Harris County to be recorded, which takes approximately six weeks.

Mr. Atkinson informed the Board they were contacted by the engineer and developer for an office warehouse development on West Greens Road. He stated the development contains approximately a 42,000 square foot warehouse with a 3,450 square foot office. Mr. Atkinson further stated he will write a utility availability letter for the property.

Mr. Atkinson reported they are continuing to coordinate the utility location for Veterans Memorial Drive with Harris County. He stated the traffic signals and intersection are nearing completion.

Following further discussion, a motion was made by Director Mosley, seconded by Director Kelley, and unanimously carried that the engineer's report be approved, 3-0.

13. REVIEW ENGINEERING AGREEMENT. The Board tabled this item.

14. PROPOSALS FOR DISTRICT BUILDING CONSTRUCTION PROJECT.

The Board discussed Saturday, September 21, 2019 at 9:00 a.m. as a tentative date for a workshop concerning the District building.

Troi Taylor spoke with the Board via phone and reported he met with three general contractors regarding a workshop for the District building construction. Mr. Taylor stated two contractors were hesitant to participate. He explained the contractors did not want to give information for free to the District's design team and they did not want to share information with competitors in the room. Mr. Taylor stated the plan was to make them more comfortable and get them to share ideas. He added since all of the contractors are willing to meet individually they have indicated they can get the project cost below \$3,000,000. Mr. Taylor suggested meeting with each contractor individually, with the promise not to share ideas. Two contractors asked if they need to re-bid the project. Mr. Taylor stated the project does not need to be re-bid as long

as the Board is picking from the original bidders. The Board agreed to meet individually with each contractor on the same day.

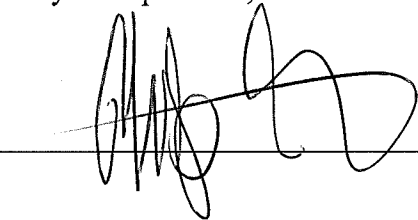
15. REVIEW AND CONSIDER APPROVAL OF RENEWAL OF INSURANCE. The Board considered the approval of the renewal of insurance with TML for 2019 through 2020. The Board noted it has not received a re-rate this year to review. The Board did not take any action.

16. REVIEW GARBAGE CONTRACT. The Board tabled this item.

17. ADJOURNMENT. There being no further business to come before the Board, it was moved by Director Kelley, seconded by Director Mosley that the Board meeting be adjourned, which motion carried unanimously, 3-0.

PASSED, ADOPTED and APPROVED this 24th day of September, 2019.




Secretary

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