

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY UTILITY DISTRICT NO. 15 §

The Board of Directors of Harris County Utility District No. 15 met in regular session, open to the public, at its meeting place inside the boundaries of the District, at 4127 Breckenridge, Harris County, Texas on September 24, 2019. The roll was called of the members of the Board of Directors, to-wit:

Eric Goodie	President
Leonard Mattox	Vice President
Bridgett D. Kelley	Secretary
Kevin Mosley	Treasurer
Phillip Givens	Assistant Secretary

All members of the Board were present except Director Kelley. Director Mattox entered before setting the tax rate.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Greg Dubiel of Municipal Operations & Consulting, Inc.; Yvonne Luevano of Wheeler & Associates; Darrell Hawthorne and Cory Burton of Municipal Accounts & Consulting, L.P.; Paul Anderson of Edminster Hinshaw Russ & Associates; Ben Childress of Environmental Allies; Greg Lentz of Masterson Advisors; Kevin Atkinson of Texas Pride Disposal; and Lennis Witchet, District resident.

WHEREUPON, the meeting was called to order by the President of the Board, and evidence was presented that public notice of the meeting had been given in compliance with the law.

1. **OPENING PRAYER.** Director Goodie led those assembled in prayer.
2. **MINUTES OF MEETINGS.** The Board next considered approving the minutes of the meetings on August 6, 2019 and August 27, 2019. It was moved by Director Mosley and seconded by Director Givens that the minutes of the meetings on August 6, 2019 and August 27, 2019 be approved, which motion carried unanimously, 3-0.
3. **PUBLIC COMMENTS.** There were no public comments at this time.
4. **JOINT OPERATIONS REPORT.** The Board reviewed the Joint Water Plant report for September 2019.
5. **TAX ASSESSOR/COLLECTOR REPORT.** Yvonne Luevano presented the tax report for August, a copy of which is attached as Exhibit "A". The report reflected the District has collected 98.54% of its 2018 taxes and 99.45% of its 2017 taxes as of August 31, 2019.

Following further discussion, it was moved by Director Mosley and seconded by Director Givens that the tax assessor/collector's report for the month of August be approved, which motion carried unanimously, 3-0.

6. **DELINQUENT TAX REPORT.** Ms. Luevano presented the delinquent tax report. She stated the delinquent tax attorney requested authorization to send water termination letters to the accounts indicated on the report.

Following further discussion, it was moved by Director Mosley and seconded by Director Givens to authorize the delinquent tax attorney to send water termination letters, which motion carried unanimously, 3-0.

7. **HCAD NOMINATION.** The Board next considered approving the Resolution Nominating a Candidate for a Position on the Board of Directors of HCAD. Chris Richardson explained that every two years water districts have the opportunity to nominate a

person to run for a position on the HCAD Board of Directors. The Board did not take any action on this item.

8. 2019 TAX RATE. Greg Lentz presented a tax rate analysis, a copy of which is attached as Exhibit “B”. He reported the 2018 total tax rate was \$0.71, with a \$0.145 debt rate and a \$0.565 maintenance rate. Mr. Lentz recommends decreasing the 2019 debt service tax rate to \$0.12 and increasing the 2019 maintenance tax rate to \$0.58 for a total tax rate of \$0.70.

Following further discussion, it was moved by Director Mosley and seconded by Director Mattox to authorize the tax assessor-collector to publish the tax rate, as required by law, with a debt rate of \$0.12 and a maintenance rate of \$0.58 for a total tax rate of \$0.70, and to set a public hearing date of October 22, 2019, which motion carried unanimously, 4-0.

9. STRATEGIC PARTNERSHIP AGREEMENT AUDIT REPORT. The Board tabled this item.

10. BOOKKEEPER’S REPORT, INVESTMENT REPORT AND PAYMENT OF BILLS. Darrell Hawthorne presented the bookkeeper’s report, a copy of which is attached as Exhibit “C”. He presented the checks for approval. He reviewed the capital projects fund breakdown, the FDIC insurance and pledged securities, the budget comparison and the debt service requirements.

Following further discussion, a motion was made by Director Mosley and seconded by Director Mattox that the bookkeeper’s report be approved, and that the checks listed therein be approved. Said motion carried unanimously, 4-0.

11. ACCLAIM ENERGY PRESENTATION. Cory Burton provided the Board its electricity pool market update. He informed the Board the District’s electricity contract expires April 30, 2024. Mr. Burton proposed the Board consider extending its electricity

contract to April 30, 2029 by entering into an electricity pool with other districts, with a rate not to exceed \$0.03875 per kilowatt hour.

Following further discussion, it was moved by Director Mattox and seconded by Director Mosley to approve the extension of the electricity contract to April 30, 2029, which motion carried unanimously, 4-0.

12. OPERATOR'S REPORT. Greg Dubiel presented the monthly operator's report, a copy of which is attached as Exhibit "D". Mr. Dubiel reported there are 949 active connections in the District, 872 garbage accounts, and 22 accounts that are vacant. He also reported the water accountability is 93%. Mr. Dubiel reviewed the preventative maintenance program and the call log.

Mr. Dubiel presented accounts to be written-off. He also presented the delinquent list for approval.

Following further discussion, it was moved by Director Mattox, seconded by Director Mosley that the operator's report be approved, and that the write-off list and delinquent list be approved, which motion carried unanimously, 4-0.

13. DETENTION POND MAINTENANCE REPORT. Ben Childress presented the Detention Pond Maintenance Report.

Following further discussion, it was moved by Director Mosley and seconded by Director Mattox that the Detention Pond Maintenance Report be approved, which motion carried unanimously, 4-0.

14. ENGINEER'S REPORT. Paul Anderson presented the engineer's report, a copy of which is attached as Exhibit "E". He reported the Class II Meeting Facility plat was approved by the City of Houston. Mr. Anderson stated the City of Houston has forwarded the

plat to Harris County to be recorded. He added that Harris County will not move the plat forward in the recordation process until the plans for the meeting facility are approved.

Mr. Anderson discussed the development on West Greens Road. He reported they prepared a utility availability letter for the property and the plans for the water and sewer connections and water meters were reviewed. Mr. Anderson stated they will forward the approved plans to the operator once they are received from the engineer for the project.

Mr. Anderson reported they are still continuing to coordinate the utility location for Veterans Memorial Drive with Harris County.

Following further discussion, a motion was made by Director Mattox, seconded by Director Mosley, and unanimously carried that the engineer's report be approved, 4-0.

15. REVIEW ENGINEERING AGREEMENT. The Board tabled this item.

16. PROPOSALS FOR DISTRICT BUILDING CONSTRUCTION PROJECT.

The Board tabled this item.

17. DIRECTOR'S REPORTS. Director Goodie appointed Director Mattox to review the Legal Fee Agreement, Director Mosley to review the Operating Agreement and Director Givens to review the Bookkeeping Agreement.

18. GENERAL MANAGER'S REPORT. Director Givens presented the General Manager's Report. He then presented the August website analytics for the Board's review.

Director Givens informed the Board this will be the 20th Anniversary of the District's Customer Appreciation Barbeque. He stated it will be held on May 2, 2019 or May 9, 2019. Director Givens reported there will be a 25% increase in the fee from Connect the Dots.

Director Givens alerts were sent to the residents regarding the garbage fee increase and the fee increase information was also included in the water bill insert.

Director Givens discussed the District Administration Building. He informed the Board Brookstone provided information as a “Cost Savings Tracker”. He stated Brookstone was also a participant in the public bidding process. The Board agreed to move forward with Brookstone as the contractor for the District Administration Building. Director Givens next updated the Board on the appeal of the Variance Request. He recommended the Board authorize the building engineer to revise the building design plans.

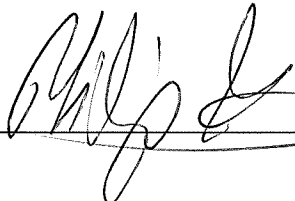
Following further discussion, it was moved by Director Mattox, seconded by Director Mosley, and unanimously carried that the General Manager’s report be approved, and to approve moving forward with Brookstone as the contractor for the District Administration Building, and to authorize the building engineer to revise the design plans for the District Administration Building, 4-0.

19. REVIEW GARBAGE CONTRACT. Kevin Atkinson, of Texas Pride Disposal, discussed garbage issues in the District. Director Mattox stated residents have indicated there is debris being left after the garbage truck leaves. He added that one day the garbage was not picked up until 7:00 p.m. Mr. Atkinson stated the late pick up was due to a truck breaking down. Lennis Witchet stated debris being left after garbage trucks leave happens often.

20. ADJOURNMENT. There being no further business to come before the Board, it was moved by Director Mosley, seconded by Director Mattox that the Board meeting be adjourned, which motion carried unanimously, 4-0.

PASSED, ADOPTED and APPROVED this 22nd day of October, 2019.




Secretary